



Brock High School New Student Registration

NEW TO DDSB OR RETURNING FROM OUTSIDE BOARD

The following documentation is required to complete the registration and schedule an appointment with the Guidance Counsellor for course selection. A parent/legal guardian must attend the appointment with the student.

- First step is the **Online Registration** (you will need to create an account and will receive a confirmation email that the registration form was submitted)
 - Click the [link](#) to complete the online student registration form for 2024-25.
 - Online registration can also be found following the steps below:
Brock High School website > Families > Register for School > New Student > New Student Online Registration

SCHOOL AND OTHER DOCUMENTATION

Parent/guardian can contact the Guidance Office at 705-432-2311 ext. 1 or email patricia.rooneyearle@ddsb.ca to submit or arrange to have documentation verified.

1. Parents/guardians should contact the Guidance office **at their current** school to request the following:
 1. Status Sheet (N/A for current grade 8 students)
 2. Most recent report card
 3. A completed Previous School Administrator’s Report (*separate link under Guidance Registration tab*)
- Proof of Canadian Citizenship ** **MUST** be the original document
 - ◇ Birth Certificate
 - ◇ Passport
 - ◇ Permanent Residence Card
 - 2. Proof of residency (must have Parents/Guardians name, address, and a recent date)
Acceptable examples of documents for proof of residency (note Drivers’ License is not accepted):
 - ◇ Utility Bill (Gas, Hydro, Water, Cable/Internet), Property Tax Bill
 - ◇ Lease Agreement or Mortgage Contract
 - ◇ Other (please verify with Guidance Office)
 - Proof of custody if child does not reside with both parents – children in foster care must have Children’s Aid Society worker present at the registration appointment.
 - Copy of individual education plan (IEP) for students who have been identified (if applicable).

IMMUNIZATION: Report your child’s immunization directly to the Durham Region Health Department website by clicking on the following [link](#)

- As per the Ontario Government, “Parents and guardians are responsible for reporting vaccines administered to school aged children to their local medical officer of health.”
- Proof of vaccination must only be submitted to the Durham Region Health Department NOT Brock High School

For Office Use Only:

Canadian Citizenship – saw the original and the birthdate matches reg. form – Confirmed by: _____
Proof of address – saw the document and the address matches the reg. form - Confirmed by: _____

Pkg. reviewed & OK to book apt. as per Admin: _____ Apt. booked for: _____