



Brock High School New Student Registration

CURRENT DDSB STUDENTS

The following documentation is required to complete the registration and schedule an appointment with the Guidance Counsellor for course selection. A parent/legal guardian must attend the appointment with the student.

SCHOOL AND OTHER DOCUMENTATION

- Parents/guardians should contact the Guidance office **at their current** school to request the following:
 1. Student Verification Form → then update any demographics, family, or emergency information.
 2. Status Sheet (N/A for current grade 8 students)
 3. Most recent report card
 4. A completed Previous School Administrator’s Report (separate link under Guidance Registration tab)

Documents can be directed to Brock High School’s Guidance office from the current school **or** the parent/guardian can contact the Guidance Office at 705-432-2311 ext. 1, email patricia.rooneyearle@ddsb.ca, to arrange to send it.

- Proof of residency (must have Parents/Guardians name, address, and a recent date)
Acceptable examples of documents for proof of residency (note Drivers’ License is not accepted):

◇ Cable Bill	□ Mortgage
◇ Gas Bill	□ Tax Bill
◇ Hydro Bill	□ Water Bill
◇ Lease Agreement	□ Other (please verify with Guidance office)
- Proof of custody if child does not reside with both parents – children in foster care must have Children’s Aid Society worker present at the registration appointment.
- Copy of individual education plan (IEP) for students who have been identified (if applicable).

IMMUNIZATION: Report your child’s immunization directly to the Durham Region Health Department website by clicking on the following [link](#)

- As per the Ontario Government, “Parents and guardians are responsible for reporting vaccines administered to school aged children to their local medical officer of health.”
- Proof of vaccination must only be submitted to the Durham Region Health Department NOT Brock High School

For Office Use Only:

Canadian Citizenship – saw the original and the birthdate matches reg. form – Confirmed by: _____

Proof of address – saw the document and the address matches the reg. form - Confirmed by: _____

Pkg. reviewed & OK to book apt. as per Admin: _____ Apt. booked for: _____